



**CITY OF DOWNEY**  
Human Resources  
11111 Brookshire Avenue  
Downey, CA 90241-7016  
(562) 904-7292  
<http://www.downeyca.org>

**INVITES APPLICATIONS FOR THE POSITION OF:  
FIREFIGHTER (RECRUIT AND SKILLED)**  
*An Equal Opportunity/ADA Compliant Employer*

**COMPENSATION**

\$4,723.11 - \$5,851.10 Monthly    \$56,677.32 - \$70,213.20 Annually

**POSTED:** 01/14/08

**FINAL FILING DATE:** Continuous

**ABOUT THE POSITION:**                    **APPLY IMMEDIATELY**

***The first 500 qualified applications received will be invited to participate in the application/testing process indicated below. Any additional qualified applications will be considered on an as needed basis.***

***This recruitment is subject to closure without notice.***

The Firefighter (Recruit) and the Skilled Firefighter will participate in a six (6) to eight (8) week City of Downey Fire Fighting Training Program involving field instruction.

**Firefighter (Recruit):** In a non-safety training capacity under close supervision, learns to perform firefighting duties used in the suppression of structural, aircraft, wildland and other types of fires; participates in training as an Emergency Medical Technician I/Fire Service; learns to perform routine fire prevention activities; and, learns other duties as required.

**Skilled Firefighter:** Responds to emergency or non-emergency calls involving the suppression, extinguishment, and prevention of fires (structural and wildlands); to protect life, property, and environment, including rescue and salvage operations and mitigation of hazardous materials incidents; to clean, maintain and repair (when possible) fire station property and environment; to train and drill for emergency preparedness; to use computers to log calls, log training data, and communicate with co-workers, supervisors, and, the public; and to perform related duties as required.

**EXAMPLES OF ESSENTIAL FUNCTIONS**

The following examples are intended to describe the general nature and level of work performed by persons assigned to each classification.

**Firefighter (Recruit):**

- Participates in the City of Downey Fire Fighting Training Program involving field instruction.
- Learns proper firefighting techniques and procedures for fighting structural, watershed, chemical, petroleum, electrical and other fires.
- Receives instructions and participates in field training to learn proper procedures and acquire proficiency in the rescue or evacuation of persons endangered by fire or disaster in the provision of emergency medical care.
- Receives instructions in pre-fire plan inspection and enforcement of the Fire Code.
- Receives instructions and learns the proper care and operation of all fire-suppression apparatus.

## **Skilled Firefighter:**

- Participates in the City of Downey Fire Fighting Training Program involving field instruction.
- Responds as a team member on an assigned fire company for emergency rescue and non-emergency operations;
- Performs standard firefighting procedures in laying hose, setting ladders and performing rescue, ventilation, salvage and cleanup work;
- Participates in all phases of fire department activities including fire suppression activities, use and operation of special equipment, safety, hazardous materials abatement, physical fitness, medical aid response and fire prevention;
- Performs routine in-station activities such as station housekeeping, equipment cleaning and routine maintenance; performs apparatus inventory and maintenance.
- Responds to major alarms off duty when called and may be ordered to duty based on emergency needs.

## **QUALIFICATIONS**

Any combination of education, training, and work experience to demonstrate possession of the knowledge, skills, and abilities to successfully perform in the position is qualifying. A typical combination is as follows:

**Education:** High school graduate or equivalent **AND** possession of at least one (1) of the following:

\*Graduation from a California State Board of Fire Services accredited Basic Fire Academy.

**OR**

Currently enrolled in California State Board of Fire Services accredited Basic Fire Academy **AND** graduated by **April 30, 2008.**

**OR**

\*An Associate or Bachelor of Science Degree from an accredited college or university\*\* in Fire Science or a related field.

**OR**

**Experience: Skilled Firefighter** Currently employed as a firefighter in good standing **AND** completion of probation and/or one (1) year full-time employment in a California state, county, or municipal firefighting agency.

**AND**

**License/Certification Requirements:** A valid California Class C Driver's License and an acceptable driving record. Possession of a California Class B Driver's License or the ability to obtain one by the completion of the eighteen (18) month probationary period.

\*Current California Emergency Medical Technician (EMT) Certificate. ***Fire Academy students must submit EMT certificate prior to hire date.***

**Ability to:** Pass or have passed (after August 1, 2007) the Los Angeles Area Fire Chiefs' Physical Ability Test (PAT); perform physically demanding work for potentially extended periods of time under difficult, dangerous and stressful conditions; apply technical knowledge in a critical, time-sensitive manner; learn to effectively enforce a variety of life safety and fire prevention codes; represent the Downey Fire Department and the City of Downey in a courteous, professional manner so as to not discredit or bring disrepute to the Department or City; communicate clearly and concisely, both orally and in writing; understand and follow posted work rules and procedures; establish and maintain cooperative, working relationships.

**Knowledge of:** Modern firefighting methods, techniques, and procedures; fire science; first aid and Cardiopulmonary Resuscitation techniques; safety precautions and regulations; various firefighting rescue and emergency equipment and tools.

\*Proof of the following documentation **must** be provided at the time of application submission. Applicants who apply online, must provide the appropriate documentation within five (5) business days of applying online. The required documents may

be faxed to (562) 622-4648, mailed, or submitted in person to the Human Resources Office. Please include the job title on the documentation.

- Basic Fire Academy Certificate.
- A legible copy of the official college or university diploma, (Associate's or Bachelor's) transcripts, or an official letter from the \*\*accredited institution verifying completion of formal education including the area of study for which the degree was awarded.
- Current California EMT Certificate (if applicable)
- Valid Los Angeles Area Fire Chiefs' PAT card, issued after August 1, 2007.

**Failure to provide the required documentation will result in your application being removed from considered in the examination process. Please do not submit any other documentation.**

\*\*Accredited institutions are those listed in publications of regional, national, or international accrediting agencies such as American Universities and Colleges and International Handbook of Universities.

### **ADDITIONAL INFORMATION**

**IT IS THE POLICY OF THE DOWNEY FIRE DEPARTMENT THAT THE USE OF TOBACCO PRODUCTS EITHER ON OR OFF THE JOB IS PROHIBITED**

**Probationary Period:** All Firefighter new hires are subject to an eighteen (18) month probationary period.

**Physical Tasks and Environmental Conditions:** Work is performed indoors and outdoors in a variety of locations to include on-site work at calls and incidents, in a City vehicle and in the Fire Stations.

When working outdoors, may be exposed to the elements; may work under damp or dry conditions; crouch, sit, stand, walk, bend, reach, twist, grasp, drag, lift, and carry items; may be exposed to dust, chemicals, solvents, grease/oil, fumes, electrical and mechanical hazards, vehicular traffic, vibration and noise; meet the physical requirements of the class and have mobility, vision including the ability to distinguish colors, hearing, speaking, sense of smell, and dexterity levels that include the use of both hands and legs appropriate to the duties to be performed; and work irregular hours.

May administer first aid and in an emergency, pushing, pulling, dragging, and moving individuals and/or others weighing 150 pounds or more. May be exposed to blood or other bodily fluids or communicable diseases.

**Application/Testing Process:** All applications and supplemental information will be reviewed and evaluated on the basis of information submitted at the time of filing to determine the level and scope of the candidate's preparation for the position. All information supplied by applicants is subject to verification.

Those applicants assessed to meet the Qualifications as listed above will be invited to participate in the testing process which will consist of:

**Part I:** Qualifying written examination. The written examination is tentatively scheduled for **the week of February 4, 2008**.

***Those applicants earning a qualifying score (70% or better) on the written examination may be eligible to be invited to the appraisal examination (oral interview).***

**NOTE:** The City of Downey reserves the right to limit the number of candidates to be interviewed based on the higher scores achieved on the written examination; therefore, the names of those candidates who complete the testing process, which includes the written examination (weighted 30%) and the oral interview (weighted 70%) with an overall score of 70 percent or better, will be placed on an Eligibility List for consideration to be invited to the Selection Testing.

**Part II:** Appraisal examination (oral interview) will assess the candidate's knowledge, education, experience, and general ability to perform in the position. The appraisal examinations (oral interview) are tentatively scheduled for **the week of February 18, 2008**.

**Selection Testing:** Candidates on the Eligibility List will be subject to a physical ability test (Pass/Fail),\*\*\* basic skills and aptitude assessment, and attend an orientation session with the Downey Fire Department.

\*\*\*Candidates holding a valid Los Angeles Area Fire Chiefs' PAT card, issued after August 1, 2007, will **not** be required to participate in the physical ability test but, will be required to take the basic skills and aptitude assessment and attend the orientation.

Following the completion of the selection testing process, successful candidates will be invited to an oral interview with the Fire Chief for final consideration.

Upon a conditional offer of employment, a select number of candidates will be required to take/retake **and** pass the physical ability test, complete a comprehensive background investigation that includes a polygraph, fingerprinting, a job-related pre-placement medical examination, drug screening, and a psychological assessment.

APPLICATION MATERIALS MAY BE OBTAINED AND SUBMITTED  
ONLINE AT: <http://www.downeyca.org>  
OR MAILED TO: 11111 Brookshire Avenue, Downey, CA 90241-7016

Job #07-023  
**FIREFIGHTER (RECRUIT AND SKILLED)**  
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The provisions of this announcement do not constitute an express or implied contract. Any provision contained in this announcement may be modified or revoked without notice.

## Firefighter (Recruit and Skilled) Supplemental Questionnaire

- \* 1. Which of the following best describes your level of education? (Please select one only.)
- High School or equivalent
  - Some College
  - Associate's Degree
  - Bachelor's Degree
  - Coursework beyond Bachelor's Degree
  - Master's Degree or higher
2. If you have an Associate's, Bachelor's or Master's degree, what area of specialization is the degree in?
- \* 3. Which of the following best describes your years of full-time experience as a firefighter in a California state, county, or municipal firefighting agency?
- None
  - None to six (6) months of experience.
  - Six (6) months to a year.
  - One (1) to two (2) years of experience.
  - Two (2) to three (3) years of experience.
  - Three (3) or more years of experience
- \* 4. Have you graduated from a California State Board of Fire Services approved Basic Fire Academy?
- Yes
  - No
5. If "Yes" to Question 4, when did you graduate?
- \* 6. Are you currently enrolled in a California State Board of Fire Services accredited Basic Fire Academy?
- Yes
  - No
  - Not applicable
7. If "Yes" to Question 6, when will you complete the academy?
- \* 8. Do you have a current California Emergency Medical Technician Certificate?
- Yes
  - No
9. If "No" to Question 8, are you currently in the process of obtaining the certification?
- Yes
  - No
- \* 10. Have you passed the Los Angeles area Fire Chiefs Physical Ability Test?
- Yes
  - No
11. If "Yes" to Question 10, when did you pass the Los Angeles area Fire Chiefs Physical Ability Test?

\* Required Question